

V.O.CHIDAMBARANAR PORT TRUST
FINANCE DEPARTMENT

No.FIN-OFFAO-CRT-MONT-V1-16

Date 24.02.2017

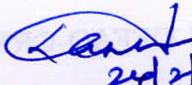
CIRCULAR 26/2016-17

It has been observed by Dy.CPT in the file RFID on tender vetting that the tender condition do not contain a clause specifying that- when the amount and unit rate differ the unit rate shall prevail and had it been seen the issues in evaluation could have not been there. On verification of other tender being invited by Port this clause has not been incorporated in any of the tender being invited by Port and also in the standard tender document which is in vogue. Accordingly all the departments are hereby informed to incorporate the following clause in tender document, which is as per 19.2.1 of CPWD Manual.

Procedure for dealing with ambiguities in rates:

- a. When there is difference between the rates given by the contractor in words, the rates which correspond to the amounts worked out by the contractor shall be taken as correct.
- b. When the item of amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
- c. When the rate quoted by the contractor in figures and in words tallies, but the amount is not worked out correctly, the rates quoted by the contractor shall be taken as correct and not the amount.
- d. In the case of percentage rate tender, the tenderers are required to quote their rates, both in amount as well as in the percentage below/ above the rates entered in the Schedule. In such cases, in the event of arithmetical error committed in working out the amount by the

contractor, the tendered percentage and not the amount should not be taken into account.


24/2/17
Financial Adviser and
Chief Accounts Officer

To
All Heads of Department

- Copy to:
1. PA to Dy.CPT
 2. PA to CPT