

**TUTICORIN PORT TRUST
FINANCE DEPARTMENT**

No. A- 6/1/2008-COST/D.

Dated: 11.3.2009.

C I R C U L A R

Sub: Accounting Procedures - New Accounting Codes - Reg.

Ref: This Department's Circular No. A-6/1/2005-COST, dated 18.10.2005.

At present both the EDI and Non-EDI operations are transacted through the operation of single SB account in respect of State Bank of India(Town) and Syndicate Bank (Harbour). To facilitate easy operation it is decided to bifurcate into two separate bank accounts one for EDI operations and another for Non-EDI operations for both the above mentioned banks. Accordingly, two new additional Asset codes are created for carrying out Non-EDI operations and existing codes will be used for EDI operations as detailed below:-

**UNDER ASSETS
CURRENT ASSETS
BALANCE AT BANK**

Description	Account code
Savings Bank Account - General Revenue in State Bank of India (Town)- Non-EDI operations	023-006-A807
Savings Bank Account - General Revenue in Syndicate Bank (Harbour) - Non-EDI operations	023-006-A803

2. Further, the following Asset code is re-named as detailed below:-

Account code	Existing Description	Renamed as
023-006-A809	Savings Bank Account - General Revenue in State Bank of India (Town)	Savings Bank Account - General Revenue in State Bank of India (Town) - EDI operations
023-006-A804	Savings Bank Account - General Revenue in Syndicate Bank (Harbour)	Savings Bank Account - General Revenue in Syndicate Bank (Harbour)-EDI operations

Also, consequent on introduction of new code for S.B - General Revenue in SBI - Non-EDI operation, the current description of code 023-006-A807 of S.B Account - Revenue Account in Bank of India stands modified.

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3. The above procedure comes into force with effect from 1.4.2009. The relevant suspense ledger in respect of above Accounts will be maintained by Cash Section.

Sd./- 11.3.2009
**FINANCIAL ADVISER AND
CHIEF ACCOUNTS OFFICER**

To

1. All Heads of Departments and others (as per the list)
2. All Control Copy Holders (as per the list)
3. Accounts Officer/Cash
4. Jr. Accounts Officer/AAB - with a request to create above code in the on line system.
5. E.D.P. Centre - with the request to suitably incorporate in the System and also to insert the above code in the copy available in Intranet.
6. Guard File (New Chart of Accounts)
7. The Resident Audit Officer, TPT