

**V.O.CHIDAMBARANAR PORT TRUST
FINANCE DEPARTMENT
COSTING SECTION**

No: A- 6/4/2012-COST/

Dated: 08.3.2013.

C I R C U L A R

Sub: Accounting Procedures - New Codes under ERP System - Reg.

At present under the new ERP coding system, all the Advertisement & Publicity expenditure is being booked under E-481 (Advertisement & Publicity). To monitor the Advertisement & Publicity expenditure relating to Tenders of project works and General publicity separately the existing code is bifurcated into three codes as detailed below:-

S. No.	GL Description	GL code
1	Advertisement & Publicity pertaining to Tenders - Port	E-479
2	Advertisement & Publicity - PPP Projects	E-480
3	Advertisement & Publicity pertaining to General	E-481

Expenditure is debitable to all Budget centres in respect of relevant cost centres.

2. The above procedures comes into force with effect from 01.03.2013.

**SD./-8.3.2013.
FINANCIAL ADVISER AND
CHIEF ACCOUNTS OFFICER**

To

1. All Heads of Departments and others (as per the list)
2. Accounts Officer- Gr.II/AAB - with a request to create above code in the system with linking facility to all Departments.
3. All Officers/Finance Department
4. Guard File
5. The Resident Audit Officer, VOC PT.