

**V.O.CHIDAMBARANAR PORT TRUST  
FINANCE DEPARTMENT  
COSTING SECTION**

**No: A- 6/1/2012-COST/**

**Dated: 31.7.2012.**

**C I R C U L A R**

Sub: Accounting Procedures - New Accounting Codes - Reg.

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At present to account for and monitor the employer's contribution and the amount recovered from Contractors working in this Port towards E.S.I Scheme have been booked under the following accounting code with effect from 01.4.2011 as per Port's circular No.A-6/1/2010-COST dated 10.10.2011 :-

**Under Current Liabilities  
Miscellaneous Creditors & Credit Balances**

**Contribution to E.S.I Scheme (Port's Contribution and Contractors) 008 806 L611**

2. In order to account for and monitor the contribution in respect of each Department separately the above existing account code is allotted to Finance Department and further following new accounting codes are introduced:-

Port's & Contractors Contribution to E.S.I Scheme - Finance Department - 008 806 L611

Port's & Contractors Contribution to E.S.I Scheme - Civil Engg. Department - 008 806 L612

Port's & Contractors Contribution to E.S.I Scheme - Mechanical and Electrical Engg. Department -  
008 806 L613

Port's & Contractors Contribution to E.S.I Scheme - Marine Department - 008 806 L614

Port's & Contractors Contribution to E.S.I Scheme - General Administration Department  
- 008 806 L615

Port's & Contractors Contribution to E.S.I Scheme - Traffic Department - 008 806 L616

Port's & Contractors Contribution to E.S.I Scheme - Medical Department - 008 806 L617

Port's & Contractors Contribution to E.S.I Scheme - EDP Centre - 008 806 L618`

2. The Contribution already available in the existing code viz., 008-806-L611 relating to Departments other than Finance Department shall be transferred to the above respective codes without any omission. In respect of Finance Department, Establishment Section shall maintain the above suspense ledger. In respect of other Departments, concerned sections of Finance Department in charge of said Department will maintain the Suspense Ledger.

3. The above procedure comes into force with effect from 01.8.2012.

**FINANCIAL ADVISER AND  
CHIEF ACCOUNTS OFFICER**

To

1. All Heads of Departments and others (as per the list)
2. All Control Copy Holders (as per the list overleaf)
3. Jr. Accounts Officer/AAB - with a request to create above code.
4. Jr. Accounts Officer- Establishment
5. E.D.P. Centre - with the request to suitably insert the above code in the copy available in Intranet.
6. Guard File (New Chart of Accounts)
7. The Resident Audit Officer, VOC PT.