

**V.O.CHIDAMBARANAR PORT TRUST
FINANCE DEPARTMENT
COSTING SECTION**

NO: FIN-OFFCJ-COD-ACCOU-V1-13/D.

DATED: 31.7.2014.

C I R C U L A R

Sub: Accounting Procedures - New Accounting Codes - Reg.

At present, all the recoveries towards GPF Subscription, GPF Advance recovery, FSF Subscription and HBA welfare scheme subscription made from employees salaries are being accounted and monitored through one GL code viz., (Amount due to other funds - L681). In order to effective monitoring, four new GL codes are proposed for creation as detailed below: -

S. No.	GL Description	GL code
1	GPF Subscription	L-661
2	GPF Advance recovery	L-662
3	FSF Subscription	L-663
4	HBA welfare scheme subscription	L-664

2. The above procedure comes into effect with effect from 01.8.2014.

**S/D
FINANCIAL ADVISER AND
CHIEF ACCOUNTS OFFICER I/C.**

To

1. All Heads of Departments and others (as per the list)
2. Accounts Officer- Gr.II/AAB - with a request to create above code in the system.
3. All Officers/Finance Department
4. The Resident Audit Officer, VOC PT.
5. Guard File

