

**TUTICORIN PORT TRUST
FINANCE DEPARTMENT
COSTING SECTION**

No: A- 6/1/2010-COST

Dated: 17.02.2011.

C I R C U L A R

Sub: Accounting Procedures - New Accounting Codes - Reg.

As part of Port Community System being put in operation in TPT, New Savings Bank Account with M/s. IDBI Bank, Union Bank, and ICICI Bank Tuticorin have been opened. In order to record the transactions pertaining to the above Bank Accounts, two new codes are proposed for creation regarding IDBI and Union Bank of India after retaining the existing code 023-006-A872 for ICICI Bank. The following codes are to be followed:-

UNDER ASSETS
III.CURRENT ASSETS
6. BALANCE AT BANK & CASH ON HAND

SB A/C- General Revenue - IDBI Bank, Tuticorin -- 023 006 A816

SB A/C- General Revenue - Union Bank, Tuticorin -- 023 006 A817

Account code	Existing Description	To be Renamed as
023-006-A812	Savings Bank Account - ICICI Bank Ltd	SB A/C- General Revenue - ICICI Bank, Tuticorin

2. The above procedure comes into force with effect from 01.2.2011.

**FINANCIAL ADVISER AND
CHIEF ACCOUNTS OFFICER**

To

1. All Heads of Departments and others (as per the list)
2. All Control Copy Holders (as per the list overleaf)
3. Jr. Accounts Officer/AAB - with a request to create above codes.
4. Accounts Officer/Cash
5. Accounts Officer/Investment
6. E.D.P. Centre - with the request to suitably insert the above code in the copy available in Intranet.
7. Guard File (New Chart of Accounts)
8. The Resident Audit Officer, TPT.