

**V.O.CHIDAMBARANAR PORT TRUST  
FINANCE DEPARTMENT  
COSTING SECTION**

**No: FIN-OFFCJ-COD-ACCOU-V1-13/D.**

**Dated:29.4.2014.**

**C I R C U L A R**

Sub: Accounting Procedures - New Codes under ERP System - Reg.  
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To account for and monitor the expenditure on the operation of Port owned Pilot Launch, M.L. MUSAL the following new GL code is proposed: -

| S. No. | GL Description          | Cost centre code |
|--------|-------------------------|------------------|
| 1      | O & M - Launch ML MUSAL | CA231235         |

2. At present, the accounting and monitoring of remuneration for contractual deployment are being made through one GL code viz., E-199. To account for and monitor the Administrative charges relating to contractual deployment payable to the Tenderer while engaging the manpower through outsourcing, one more GL code is created as detailed below:-

| S. No. | GL Description  | GL code |
|--------|---|---------|
| 1      | Administrative charges relating to contractual deployment | E-198   |

In order to account for the above expenditure, the expenditure will be debited to the Department dealing with the contract and with respect to the Establishment cost centre of the department to which manpower is deployed For (e.g.,) if contract for manpower deployment is dealt in by General Administration Department and people are proposed for deployment in Traffic Department the booking of expenditure is as follows: -

Profit Centre - PA1013  
Cost Centre - CA161181

3. The above procedures comes into force with effect from 01.04.2014.

**FINANCIAL ADVISER AND  
CHIEF ACCOUNTS OFFICER I/C.**

To

1. All Heads of Departments and others (as per the list)
2. Accounts Officer- Gr.II/AAB - with a request to create above code in the system.
3. All Officers/Finance Department
4. The Resident Audit Officer, VOC PT.
5. Guard File