

**V.O.CHIDAMBARANAR PORT TRUST
FINANCE DEPARTMENT
COSTING SECTION**

No: A- 6/1/2011-COST/

Dated: 23.12.2011.

C I R C U L A R

Sub: Accounting Procedures - New Accounting Codes - Reg.

To account for and monitor the expenditure on the operation of Port owned Pilot Launch, M.L. Nallathannai the following new code is proposed:-

UNDER APPENDIX -III

CLASSIFICATION & CODING OF EXPENDITURE IN COST CENTRE LEDGER

UNDER PRINCIPAL ACTIVITY: PORT & DOCK FACILITIES FOR SHIPPING (Including Pilotage) (100-199)

003. SUB ACTIVITY: Pilotage (125-139)

Operation & Maintenance of M.L.. Nallathanni - 131 - Cost centre

3. The above code comes into force immediately. The expenditure may be booked under the relevant ten digit codes with respect to the nature of expenditure under the Budget centre of 251. The expenditure already incurred if any on this account should be transferred to the above said codes without fail.

**FINANCIAL ADVISER AND
CHIEF ACCOUNTS OFFICER**

To

1. All Heads of Departments and others (as per the list)
2. All Control Copy Holders (as per the list overleaf)
3. Jr. Accounts Officer/AAB - with a request to create above code.
4. Accounts Officer/Marine
5. E.D.P. Centre - with the request to suitably insert the above code in the copy available in Intranet.
6. Guard File (New Chart of Accounts)
7. The Resident Audit Officer, VOCPT.