

**V.O.CHIDAMBARANAR PORT TRUST  
FINANCE DEPARTMENT  
COSTING SECTION**

**No: A- 6/4/2012-COST/**

**Dated:15.02.2016.**

**C I R C U L A R NO.27/2015-16**

Sub: Accounting Procedures - New Codes under ERP System -  
Reg.

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To monitor the medical expenditure (Referrals & Non-Referrals) relating to CISF, a separate GL code is created as detailed below:-

S. No.	GL Description	GL code
1	Medical Expenditure - CISF (Referrals & Non-Referrals)	E-336

Also, to monitor the medical expenditure in respect of Stores (Medicines) incurred under the type of expenditure Stores (Medicines)-E221 in respect of personnel of CISF, now booked under CA564 641 (Port Hospital) shall be identified through Hospital Management System Report and transferred to CA 564 521 (CISF) under the above type of expenditure before the end of subsequent month.

2. The above procedure comes into force with immediate effect. The transfer of expenditure from CA564 641 (Port Hospital) to CA 564 521 (CISF) for the period from April 2015 to January, 2016 is to be ensured by A.O. Estt.(Gr.II) and is to be ensured for future cases also.

**FINANCIAL ADVISER AND  
CHIEF ACCOUNTS OFFICER**

To

1. All Heads of Departments and others (as per the list)
2. Accounts Officer- Gr.II/AAB - with a request to create above code in the system with linking facility to all Departments.
3. All Officers/Finance Department
4. Guard File
5. The Resident Audit Officer, VOC PT.