

V.O.CHIDAMBARANAR PORT TRUST
FINANCE DEPARTMENT

FA/Inst./2015

Date: 15.12.2015

CIRCULAR - 11 /2015-16

This is to inform that henceforth the TA Bills being submitted towards reimbursement of conveyance charges for having travelled to Madurai for taking treatment at the referral hospital M/S Meenakshi Mission Hospital shall be regulated as follows

The TA Bill shall be paid only on production of proof of having travelled by the mode of transport for which it is claimed i.e in case of travelled by bus/train ticket should be enclosed and incase of Car the Toll charges paid with the Vehicle no should be enclosed for admitting such payments.

This shall be effective from 21.12.2015


15/12/15
Financial Adviser and
Chief Accounts Officer

To

All Heads of Department – With a request to circulate to
all officers & staff of their department

Copy to:

1. Sr.Dy.Chief Accounts Officer
2. Dy.Chief Accounts Officer
3. All Accounts Officers of Finance Department
4. Sr.DD/EDP-to publish in portal