**NEW FORMAT**

**V.O.CHIDAMBARANAR PORT TRUST**



|  |  |
| --- | --- |
| Date of Application : |  |
| Reference Number : |  |
| User Id : |  |

APPROVAL FOR ALLOTMENT OF QUARTERS

Apprentice/Non-Port Employee/Retired Port Employee/

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No | Particulars |  | | | | | | | |
|  |  |  | | | | | | | |
| 1 | Name & Designation /E. No./Pension No. |  | | | | | | | |
|  |  |  | | | | | | | |
| 2 | Department in which working |  | | | | | | | |
|  |  |  | | | | | | | |
| 3 | Date of Joining |  | | | | | | | |
| 4 | Date of Completion of Apprenticeship Period/Retirement |  | | | | | | | |
| 5 | Present Basic Pay / Stipend / Pension |  | | | | | | | |
|  |  |  | | | | | | | |
| 6 | No. of quarters vacant at present | TYPE-I | TYPE-II | | TYPE-III | TYPE-IV | | TYPE-V | |
|  |  | |  |  | |  | |
| 7 | No. of quarters allotted so far | Type of Qtrs | | Total No. of .Qtrs | | | Allotted | | Vacated |
|  |  |  | |  | | |  | |  |
|  |  |  | | | | | | | |
| 8 | Seniority Number in the quarter’s allotment list in case of Port Employee |  | | | | | | | |
| 9 | Existing Status |  | | | | | | | |
|  |  |
| 10 | Type of quarters requested |  | | | | | | | |
|  |  |  | | | | | | | |
| 11 | 1.Eligible Pay range for allotment of the quarters  2.The Basic pay of the employee |  | | | | | | | |
|  |  |  | | | | | | | |
| 12 | Normal or Market Rent  & Rate of rent for the applicable |  | | | | | | | |
| 13 | Remarks if, any |  | | | | | | | |

Dy. Secy Secretary Dy.CPT