

V.O.CHIDAMABARANAR PORT TRUST
FINANCE DEPARTMENT
WORKS SECTION

FILE NO:FIN-OFFWF-BIL-BANK-V1-18/(22930)

Dt:12.07.2021

CIRCULAR NO: 03 /2021-22


Sub: Guidelines regarding the collection of Additional Performance Security in case of Abnormally Low Bids (ALBs), Performance Security & Bid Security/ Earnest Money Deposit.

VOCPT Board vide its Resolution No.101 of 2021-22 is approved the following in its meeting held on 15.06.2021. The Board resolved to approve the following:

- i. For implementation of OM dated 12/11/2020 issued by the Procurement policy division of Department of Expenditure, Ministry of Finance, for non-collection of additional Security Deposits in Abnormally low bids, based on the directions of MoPSW, vide letter dated 26/11/2020.
- ii. For implementation of OM dated 12/11/2020 issued by the Procurement Policy Division of Department of Expenditure, Ministry of Finance, for non-collection of Bid Security/EMD from the date of OM i.e, 21/11/2020 to 31/12/2021, based on the directions of MoPSW, vide letter dated 26/11/2020.
- iii. a) For implementation of OM dated 12/11/2020 issued by the Procurement Policy Division of Department of Expenditure Ministry of Finance, for reducing the Performance Security from 5%-10% to 3% in all existing live contracts and for all Tenders/Contracts issued/concluded till 31/12/2021 and no subsequent increase in the contracts which are being continued beyond 31/12/2021, based on the direction of MoPSW, vide letter dated 26/11/2020.
b) To stop the recovery of Security Deposit @ 10% of the running bill, subject to a maximum of 5% of work order value henceforth in live contracts.
c) To return the security Deposits already collected in those contracts, in line with the approval of Competent Authority on a case to case basis.

- iv. To include the above three conditions as mentioned in the OMs in exceptional/compelling circumstances with proper justification, subject to approval justification, subject to approval of next higher authority to the authority competent to finalize the particular tender of the Secretary of the Ministry/Department, Whichever is lower.

Hence, all the departments are requested to implement the above with immediately effect.


Financial Advisor &
Chief Accounts Officer (ST)

To
All the Heads of Department

Copy to

- (i) PA to Dy.CPT for information please.
- (ii) PA to CPT for information please.