

வ.உ.சிதம்பரனார் துறைமுக பொறுப்புக் கழகம் वी.ओ.चिदम्बरनार पत्तन न्यास V.O.CHIDAMBARANAR PORT TRUST

पोत परिवहन मंत्रालय , भारत सरकार (MINISTRY OF SHIPPING, GOVERNMENT OF INDIA)

ADMINISTRATIVE OFFICE, HARBOUR ESTATE, TUTICORIN 628 004, TAMIL NADU



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Circular No. 002/19-20

Sub: Implementation of Suo Moto Disclosure under section 4 of RTI Act, 2005.

As per section 4 of RTI Act, 2005, every public authority shall publish and update disclosable information at regular intervals, to minimize the usage of the Act by publics.

- 2. In this regard, all the HODs concerned are requested, to ensure the updation on the suo moto disclosure of information that are already available in the port's website on every quarterly basis and as and when any changes are effected.
- 3. Non-disclosure of such information at Ports Website would attract penalty under RTI Act. Hence, necessary action in this regard may be taken on **TOP PRIORITY.**

Secretary

To:

All Heads of Department, VOC Port Trust - through mail.

Copy to:

- (i) PA to Chairman, VOC Port Trust.
- (ii) PA to Dy. Chairman, VOC Port Trust.
- (iii) Sr. DD, EDP with a request to upload this circular in the intra net.