

V.O.CHIDAMBARANAR PORT TRUST

FINANCE DEPARTMENT

No.: FIN-OFFAO-CRT-MONIT-V1-13(20005)/D

Date : 07.03.2016

CIRCULAR No.29/2015-16

It is to inform all concerned that Smt. A. Dheepiga has joined as Law Officer, Grade I in our Port on 01.03.2016. Therefore, all the files being sent to Finance Department from 08.03.2016 (Tuesday) onwards for vetting and requires legal compliance shall be initially sent to the Law Officer by the respective Departments for consent/suggestions and legal vetting.

All the Officers of Finance Department should ensure that the Law Officer has vet the file while receiving it for further processing and submission to Deputy Chairman and/or Chairman as the case may be.

This comes into force with immediate effect.



**FINANCIAL ADVISER AND
CHIEF ACCOUNTS OFFICER**

To

1. All Heads of Department
2. Resident Senior Audit Officer
3. Senior Deputy Director, EDP Centre
4. All Officers of Finance Department

Copy to

- a. PS i/c to Chairman
- b. PA to Deputy Chairman