

V O CHIDAMBARANAR PORT TRUST
FINANCE DEPARTMENT
WORKS SECTION

NO.A-3/5/2015-Wks

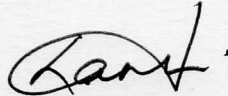
dt.10.2.2016

CIRCULAR 20/15-16

Sub: Remittance of ESI & EPF –reg.

It is informed that grace period of 5 days for the remittance of EPF Contribution and administrative charges has been withdrawn by the EPF authorities from February onwards and the dues for the month of January 2016 is to be paid by 15.2.2016. Therefore, the details of salary statement with ESI and EPF recovered from the month of January 2016 onwards, in respect of the employees deployed by the Port and for the Contract employees may please be furnished to works section on or before 5th of every month so as to compile and prepare challan and remit the contribution before 15th of every month.

2. The due date of submission may be strictly adhered please .



FINANCIAL ADVISER & CHIEF
ACCOUNTS OFFICER

The Accounts Officer Gr.II/CSC

I.D.NOTE NO.A-3/5/2015-Wks

Dt/10.2.2016

Copy to

All Heads of Department for necessary action.